



  
**WINDSOR ATLANTICA**  
 HOTEL

**"IV MARE FORUM BRAZIL"**

**"SLEEPING ROOMS BLOCK CODE: 2806024 (November 04th to 05th, 2014)"**

<b>OUR ADDRESS</b>	Avenida Atlântica, 1020 – Copacabana - RJ
<b>NAME</b>	
<b>SURNAME</b>	
<b>BIRTH DATE</b> (MM/DD/YY)	
<b>GENDER</b>	
<b>NACIONALITY</b>	
<b>ID CARD NUMBER OR TRAVEL DOCUMENT</b>	
<b>PERMANENT ADDRESS</b>	
<b>PHONE</b>	
<b>ARRIVAL DATE</b> (MM/DD/YY)	
<b>ARRIVAL TIME</b>	
<b>DEPARTURE DATE</b> (MM/DD/YY)	
<b>DEPARTURE TIME</b>	
<b>CREDIT CARD NUMBER</b>	
<b>VALIDITY</b> (MM/DD/YY)	
<b>SECURITY CODE</b>	

**Superior SGL**  : Daily Rate R\$ 644,00 + 10% Service Tax + 5% City Tax – Breakfast included.

**Superior DBL**  : Daily Rate R\$ 708,00 + 10% Service Tax + 5% City Tax – Breakfast included.

✓ Deadline: August 30<sup>th</sup>, 2014.

✓ Standard check-in time : Up to 2:00PM

✓ Standard check-out time : At 12h00

✓ In case of early arrivals, before 2:00PM, a pre-register will be necessary in order to guarantee the room availability, i.e. , the hotel reserves the right to collect one extra daily rate;

✓ For late check outs until 6:00PM we will charge 50% over the full daily rate and 100% for check outs after 6:00PM;

✓ Please note that reservation will only be effected when this form and authorization of debit form are filled in and returned to us with the referred documents (a legible copy- front and back – of requestor credit card and respective id card or travel document);

✓ Your card will be debit in the total amount of your daily rates at the time of your booking. Payments in advance are non-refundable;