

Hotel Reservation Form Mare Forum 15 – 19 November 2014

Please return this Hotel Reservation Form to RESERVATION DEPARTMENT 70 Mody Road, Tsimshatsui East, Kowloon Hong Kong Tel: (852) 2731 2859 Fax: (852) 2721 5912 Email: reservations@grandstanford.com / Gloria.tam@ihg.com / k.tong2@grandstanford.com

1. YOUR DETAILS *Please complete in block capitals*

Family Name:		Given Name:		Title:	
Company:					
Tel (direct line):		Fax:			
Email:					

2. YOUR REQUIREMENT Please tick your options

<u>Room Type</u>	Room Only
Deluxe Room with Internet	<input type="checkbox"/> HK\$1,750.00 plus 10% service charge per room per night
<u>Supplement</u>	<input type="checkbox"/> Daily American Breakfast at HK\$200.00 per person per day <input type="checkbox"/> Harbour View Room supplement rate at HK\$500 per room per night <input type="checkbox"/> Club package supplement at HK\$600 for single occupancy per day <input type="checkbox"/> Club package supplement at HK\$850 for double occupancy per day
Room preference :	<input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking <input type="checkbox"/> King Bed <input type="checkbox"/> Twin Bed
Note: The above rates are subjected to 10% service charge per room per night, NON-commissionable	
Arrival Date:	Departure Date:
Arrival Flight:	Departure flight :
Hotel Limousine Service (3-seater)	Hotel Limousine Service (3-seater)
<input type="checkbox"/> HK\$ 700 Net per car	<input type="checkbox"/> HK\$ 700 Net per car
Note: Supplement charge of HK\$200 net will be applied for limousine service from 0:00-06:00 hours.	

3. TO GUARANTEE YOUR ROOM

Terms and Conditions:	
1. All bookings should be guaranteed by a credit card of one night room charge before 16 October 2014 otherwise; there may not be room available. 2. In the event of any cancellation between 17 October and 11 November 2014 , one night room charge will be debited to the above credit card as late cancellation charge. 3. In the event of any cancellation/late arrival/early departure/no show is made after 12 November 2014 , full period of room charge will be debited to the above credit card as late cancellation penalty.	
Type of card :	<input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> MasterCard <input type="checkbox"/> DINERS <input type="checkbox"/> JCB
Card Number:	
Expiry Date:	Name on Card:
Signature of cardholder to guarantee room:	

** Check where appropriate*

4. CONFIRMATION To be completed by the hotel **(OFFICIAL USE ONLY)**

❖ This section will be completed by the hotel who will then fax or e-mail the whole form back to you.	
We are pleased to confirm the above booking	Date of Confirmation:
Group Code:	Confirmed By:
Reservation Number:	Hotel Stamp (for faxed copy only)

Thank you for your reservation. We look forward to welcoming you to InterContinental Grand Stanford Hong Kong.